

absolutely. learning management system

Empower employees with open access to the Course Library

Course Library

In many organisations training managers have a tough job keeping up with the growing volume of available courses. With so many employees and so many different training needs, it is sometimes difficult to know when a relevant course comes online.



That's why we've created a user-friendly Course Library. Using the Course Library organisations can put every training course online, from existing Excel or PowerPoint modules to the latest SCORM compliant online training programmes. Employees can then easily search and select relevant courses.

Course Library Benefits

- Lists all available training courses.
- Speeds up training requests.
- Has a simple to use authorisation processes.
- Empowers users to take control of their training needs.

How does it work in practice?

The Course Library makes training options accessible and simple to administer for both managers and employees. Users can request training, subject to a manager's electronic authorisation, for any purpose.

Which of these is more empowered?

Two employees are keen to find some courses to help build core skills. One is using a Course Library facility; the other must go to his training manager.

Option A: Separate Details

Employee A's training manager:

1. Schedules meeting
2. Discusses requirement.
3. Researches suitable courses.
4. Checks suitability with employee.
5. Manually authorises course choices.

Option B: Course Library

Employee B's training manager:

1. Receives request from Course Library.
2. Checks request suitability.
3. Chooses whether to authorise request.

If you think option B is the simplest for both the employee and the manager, the Course Library will work well for you.

Contact us on **0845 130 5140**.



absolutely. train smarter, act faster.